

IRVINGTON CITY COUNCIL
109 W Caroline St, Irvington, KY 40146
Regular Called Meeting

Minutes for April 3, 2023 7:00 ET

The Regular Meeting of the Irvington City Council was called to order by Mayor Charles Douglas Lucas at 7:00 pm ET.

Prayer was by Robert Young, III, followed by the Pledge to the American Flag.

Council Members Billy Snyder, Jane Hettich, Rhea Ballman, Donald Board, Robert Young III, Charles Poole, and City Attorney Rachel Brown were all present.

Riley Sumner with Bluegrass Engineering reported the meter replacement project as started and 592 meters have been replaced. 38 meters are buried and will be replaced by the City. There was a change order reduction to the project of \$4,061.94. There is approximately \$26,941.78 remaining ARPA funds. He requested to add to service line project but it was denied so will need to rebid service line project. May use excess ARPA funds to replace commercial meters in the City. Bids were opened today as scheduled for the Lift Station Project.

Council Member Rhea Ballman moved to approve the minutes of the March 6, 2023 Regular Meeting. Motion was seconded by Council Member Billy Snyder. Motion carried by majority vote with all Members voting yes.

City Clerk/Treasurer Stephen Clark presented the treasurer's March financial reports. There were no questions regarding the reports.

City Clerk/Treasurer Stephen Clark reported a total Meade Co RECC Collections for March - \$42,821.23. There were 46 City Stickers sold, 2 Business License renewals and 2 new business license applications.

Council Member Robert Young III moved to approve the 2 new business licenses for Surveying and Mapping LLC and Sign Makers of Hardin County. Motion was seconded by Council Member Rhea Ballman. Motion carried by majority vote with all Members voting yes.

Overtime for February – 99 hours 21 minutes. The amount of overtime was mainly due to shortage of officers, requiring the police chief to work more overtime.

A regular meeting of the code enforcement board was scheduled Wednesday, March 15, 2023 at 6 pm ET but there was not enough board members in attendance for a quorum. We are currently in the process of setting up a planning and zoning board and are in need of members willing to serve. This board consists of 5 paid board members and will be required to attend training to serve. Jeremy Burnett was appointed at the April 4, 2022 Council meeting to serve on the Planning and Zoning Board and is the only current approved board member to date.

Todd Harlow, Insurance field auditor for KLC was here March 21, 2023 to conduct Workers Compensation audit for FY 22. The City will receive a refund on that premium of \$1,163.99.

Governor Andy Beshear was in the county at the old courthouse March 24, 2023 to deliver news of additional funding for City of Irvington and Hardinsburg and Cloverport. The county did not receive any infrastructure funds. Mayor Lucas and City Clerk Clark attended the presentation for \$239,125.00 that is currently earmarked for meter assembly and service line replacement

Work has begun on the FY 2023-2024 budget and a draft budget should be ready to present by the May regular council meeting. Consider having a budget workshop before or prior to the next regular meeting.

There is a Planning and Zoning training through KLC hosted by Lincoln Trail Area Development District on April 6, 2023. Council Member Robert Young III plans to attend that meeting.

The auditor was scheduled to begin the FY 2021-2022 audit March 16, 2023. The audit is scheduled to begin soon.

Letters have been sent on delinquent 2022 property tax bills.

The KLC health insurance renewal quote should be available by April 15 and the liability, auto, property and workers compensation coverage renewal quote should be available by May 15.

Kristi Taul, Assistant City Clerk reported that we had a few citizens take advantage of the shred event held at City Hall Saturday March 25, 2023.

City Clerk Stephen Clark and Council Member Robert Young III plan to attend the next regional Kentucky Parks and Recreation Society meeting on April 20, 2023.

Pictures have been sent of damage at the park from the March windstorm to our insurance carrier. Quotes will be obtained on repairs to the buildings at Eva Carman Park and to the back of the Fire Station.

Supervisor Chris Lucas reported the maintenance department had picked up trash on the right of way, had two sewer problems and pumped both tanks, worked on mowing equipment getting ready for spring, had one water leak, listened to some services to locate water leaks, and worked on some graves at Cedar Hill Cemetery. Lucas has been approached by another municipality to purchase 200 of the old meters being replaced at \$15.00 each. The upcoming projects were discussed.

Mayor Lucas reported that Lazarus Cemetery Mapping will begin mapping and plotting the cemetery later in April.

Police Chief Jason Ballman was not able to attend due to a required transport to the detention center. He had relayed that progress is being made for the two full time deputies to be hired and they are working through the testing process.

Fire Chief Jeremy Hougland spoke on the recent storm in the City. He also reported battery issues with Engine 44 that had to be replaced and battery box rebuilt. Truck 22 is at the shop for an engine leak. He also addressed various Crusade for Children events that are planned.

In visitor comments, Tammy Butler addressed the Council on a request to start a women's and men's club at no cost to the City to provide support to the parks. The Irvington Women's Club was involved in the past. The Council expressed their appreciation and approval of such activities.

Joe Drake spoke to the Council regarding the City parks and the need to do more and his willingness to direct those activities. Council Member Donald Board made a motion to remove Roger Spitzer as the parks and recreation director and appoint Joe Drake as parks and recreation director. Council Member Rhea Ballman seconded the motion. Motion carried by majority vote with all Members voting yes.

Old Business:

There was no old business.

New Business:

Mayor Lucas read Resolution 2023-1 to adopt the Lincoln Trail Regional Hazard Mitigation and Flood Mitigation 2022 Plan Update. Council Member Rhea Ballman made a motion to adopt the resolution. Council Member Jane Hettich seconded the motion. Motion carried by majority vote with all Members voting yes.

Mayor Lucas read Resolution 2023-2 to adopt and enter into Kentucky Public Employees Deferred Compensation (KDC) Joinder Agreement. Council Member Rhea Ballman made a motion to adopt the resolution and enter into the agreement. Council Member Billy Snyder seconded the motion. Motion carried by majority vote with all Members voting yes.

The results of the bid opening March 6, 2023 at noon were presented and the only bid by Straffer Pump was presented. A motion was made by Council Member Donald Board to accept and approve the bid by Straffer Pump for the sewer list station rehab project in the amount of \$104,250.00. The project will be funded by KIA funds. Council Member Rhea Ballman seconded the motion. Motion carried by majority vote with all Members voting yes.

Mayor Lucas presented the proposal of selling old water meters and surplus the remainder of meters as scrap. Chris Lucas had been approached by North Marshall Water District to purchase 200 old meters at \$15.00 each. These meters were recently replaced by new ones in the Meter Replacement Project. A motion was made by Council Member Donald Board to surplus and sell 200 used meters at \$15.00 each to North Marshall Water District and surplus and scrap the remaining meters. Council Member Jane Hettich seconded the motion. Motion carried by majority vote with all Members voting yes.

Council Member Rhea Ballman presented for discussion the approval and authorization to open an account for WHAS Crusade for Children Funds. After some discussion of the request, City Attorney Rachel Brown advised the council not to open an account to deposit since these funds were donations outside City functions. Therefore, no action was taken. City Clerk Stephen Clark had recently asked the current auditor prior to the meeting and was advised the same. The discussion continued about securing WHAS Crusade for Children funds received by the Fire Department. Council Member Donald Board made a motion to spend up to \$1,000.00 out of the General Fund for a safe to be used by the Fire Department for security purposes. Council Member Robert Young III seconded the motion. Motion carried by majority vote with all Members voting yes.

City Clerk Stephen Clark presented for consideration of approval to cash in First State Bank CD ending 4868 maturing on April 7, 2023 marked police cruiser fund to deposit into the General Fund police account toward paying off Dodge Durango and pay the small balance remaining on the loan with General Funds. Council Member Jane Hettich made a motion to cash in CD with a maturity amount of \$4,578.24 and payoff Dodge Durango loan as stated. Council Member Donald Board seconded the motion. Motion carried by majority vote with all Members voting yes.

Council Member Rhea Ballman presented for discussion a City business tax. The council discussed their ideas and the various ways of applying a City business tax. No action was taken.

Mayor Lucas read second reading of Ordinance 2022-10.1 AN ORDINANCE ADOPTING THE AMENDED FY 2023 BUDGET. Council Member Rhea Ballman made a motion to adopt the ordinance as read. Council Member Jane Hettich seconded the motion. Motion carried by majority vote with all Members voting yes. The ordinance will be published in The Herald News.

City Clerk Stephen Clark discussed the FY 2023-2024 budget process and timelines to complete that process by the end of the fiscal year. A budget workshop will be scheduled soon and as needed throughout that process, possibly prior to the next regular council meeting.

Mayor Lucas discussed the FY 2024 Municipal Aid Cooperative Agreement and read Resolution 2023-3, a resolution adopting and approving the execution of the agreement. Roll call of Council Members resulted in all Yes votes to enter into the agreement and adopt the resolution.

Council Members requested Code of Ordinance books and the City Clerk will obtain them for Members needing those.

As there was no further business, Council Member Donald Board moved to adjourn. Council Member Rhea Ballman seconded the motion. Motion carried by unanimous consent and the meeting was adjourned at approximately 8:27 pm ET.

Charles Douglas Lucas, Mayor

ATTEST:

Stephen Clark, City Clerk/Treasurer